

Sheikh Mohammed Bin Zayed Program for Postgraduate Studies (Buhooth)

**Reference Form
(strictly CONFIDENTIAL)**

Please type or print in black. Each applicant is asked, after completing Section A below, to hand or send a copy of this form to each of the persons who have agreed to act as referees.

Section A. To be completed by Applicant

Name of Applicant				
	Title	First	Middle	Surname
Program applied to (<i>please select one</i>)		M.Sc. by Research		Ph.D. in Engineering
Specialization applied to (<i>please select one</i>)				
	Electronic Eng.	Communication Eng.	Computer Eng.	
Title of Proposed Research				
Name of Referee				
Position of Referee				
Organisation of Referee				
Address of Referee				
Telephone		Fax		
Mobile		e-mail		

B. To be completed by Referee

The person named above is applying for Buhooth Scholarship in the program, specialization, and research area shown above. You have been selected by the applicant to submit a reference letter. Your comments will be held completely confidential. We are aware of the time and care necessary to complete this form and gratefully acknowledge your assistance.

In a separate letter, please address the following:

1. How long have you known the applicant and in what capacity?
2. Details of the applicant's intellectual and academic ability including, if you have access to it, a detailed account of the applicant's performance so far.
3. Your assessment of the applicant's suitability for the research proposed.
4. The applicant's most outstanding talents or characteristics.
5. The applicant's chief liabilities or weaknesses.
6. If English is a second language for this applicant, please comment on the applicant's ability to express himself/herself in written and spoken English.
7. Please describe the reference group you are using to make your comparisons.

Please compare the applicant with others you have known during your professional career. For each of the categories below, check the appropriate box.

	Exceptional Top 1%	Outstanding Upper 10%	Very good Upper 15%	Above average Upper 25%	Average Upper 50%	Below average Lower 50%	Inadequate opportunity to observe
Analytical ability							
Quantitative ability							
Research ability							
Command of field of study							
Written English							
Oral English							
Interpersonal Skills							
Maturity							
Self-confidence							
Motivation							
Initiative							
Leadership potential							
Potential as a teacher							

Please indicate your overall endorsement of the applicant

<input type="checkbox"/> Highly recommend	<input type="checkbox"/> Recommend
<input type="checkbox"/> Recommend with reservation	<input type="checkbox"/> Do not recommend

Name of Referee			
Position			
Organisation			
Address			
Telephone		Fax	
Mobile		e-mail	

Sign		Date	
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Please enclose this form and the accompanying letter in an envelope and then seal the envelope and sign across its flap. Please return the sealed envelope to: Buhooth Program, P. O. Box: 573, Sharjah, United Arab Emirates.